DALLASTOWN AREA SCHOOL DISTRICT
700 New School Lane, Dallastown, PA 17313-9242

MINUTES – November 9, 2017

1.0 CALLED TO ORDER

The regular business meeting of the Dallastown Area School Board convened in the High School Theater Room on Thursday, November 9, 2017. Ronald J. Blevins, Board President, called the meeting to order at 7:30 p.m. He also announced that an Executive Session was held prior to this meeting to discuss personnel matters, student expulsions, contractual and property matters, and litigation related to a tax assessment appeal.

2.0 ATTENDEES

Board Members: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr. and Kenneth ("Butch") A. Potter, Jr.
Absent Board Member(s): Dr. Thomas J. Nicholson and Hilary S. Trout
Solicitor: Attorney Jeff Rehmeyer was absent.
Student Representative: Gabriella ("Gabby") Ream *(arrived at 8:00 p.m.)*
Administrators: Dr. Greg Anderson, Marcus Bouchillon, Dr. Susan Brousseau, Chad Bumsted, Dr. Joshua Doll, Dr. Ronald Dyer, Hap Eimerbrink, Dr. Stephanie Ferree, Troy Fisher, Dr. Zach Fletcher, Dr. Erin Heffler, Kelly Kessler, Amy Kostoff, Kurt Rohrbaugh, Dr. Wayne Senft, Brian Smith and Tom Stauffer.
Other Dallastown Area School District Staff/Citizens/Guests/Presenters: Attendance sheet attached/filed. (Click Here)
News Media: *York Daily Record* – N/A *York Dispatch* – N/A

3.0 APPROVAL OF BOARD AGENDA (copy filed)

Mrs. Heistand moved and Mr. Hartman seconded approval of the Agenda as is.

By voice vote…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., and Kenneth ("Butch") A. Potter, Jr.

4.0 SPECIAL PRESENTATION(S) – There were none.

5.0 COMMENTS FROM THE PUBLIC – Dr. Shelly Riedel, retired educator, shared her beliefs regarding the trimester schedule. Don Jasmann, former board member, referenced Action Item 8.2, the change in solicitor.

6.0 SUPERINTENDENT'S REPORT – Following tradition, Dr. Dyer spoke to the scouts in attendance. He also shared his day that began with the HACC Advisory Board Meeting, which highlighted a 2009 Dallastown graduate, then the affirming YCEA Legislative Luncheon about high school opportunities beyond college, and, finally, the celebratory JROTC Birthday Ball. He also highlighted these district happenings:

- **6.1 Remembering Earl C. Miller –** He served honorably as a school director from December 1977 – January 2011 and had a strong relationship with the York County School of Technology. His legacy will live on.
- **6.2 United Way Campaign Results** (Click Here) **–** DASD giving totaled $18,375.20.
- **6.3 Opioid Town Hall Meeting held October 16th –** Well attended and organized by Mr. Keith Dyke, DASD's supervisor of social and student services
- **6.4 Harlem Wizards – Sunday, November 12th at 2 PM, HS Gym** – Tickets are available in advance.
- **6.5 Night of Science – Friday, November 17th at 7 PM, HS Auditorium –** Annual event moved to a new night.
- **6.6 Two Teacher-of-the-Year Awards:** For the entire state of Pennsylvania, Spanish Teacher Cherie Garrett and Business Teacher Rob Donatelli both received the honor in their respective fields.
- **6.7 Athletic Accomplishments –** What a fall season!

7.0 CONSENT ITEM(S): (copies filed)

- **7.1 Board Minutes: October 5 and 12, 2017** (10-05-17) (10-12-17)
- **7.2 Treasurer's Report 08-31-17** (Click Here)
  - 7.2.1 Expenditures Report 08-31-17 (Click Here)
  - 7.2.2 Revenue Report 08-31-17 (Click Here)
- **7.3 Final AP Check Register: October/November 2017** (List of Bills) (Details)
  - 7.3.1 General Fund – Ck. 71133 to Ck.72108 and V 194 to V 208 $1,532,521.56
  - 7.3.2 Cafeteria – Ck. 3251 to Ck. 3259 $451,032.50
  - 7.3.3 Construction Fund – Ck. 1003 $16,257.06
  - 7.3.4 Internal Service Fund – Ck. 1012 to Ck. 1015 $47,103.17
  - 7.3.5 Payroll – $2,779,750.08

7.4 Food Service Fund Statement of Operations 9-30-17 (Click Here) (Meal by Type/Month)
7.5 Personnel Report (Final)
7.6 Rental Requests (Click Here)
7.7 Student Activity Accounts 09-30-17: (High School) **and** (Middle School)
7.8 Equipment Disposal Worksheet for iPhones (Click Here)
7.9 Administration's recommendation for the expulsion of three students

Mr. Noll moved and Mrs. Heistand seconded approval of the Consent Items with the exception of Item 7.5 (Personnel Report), Item J.

By roll call vote…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., and Kenneth ("Butch") A. Potter, Jr.

Mr. Hartman moved and Mrs. Heistand seconded approval of Item 7.5 (Personnel Report), Item J.

By roll call vote…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle and Kenneth ("Butch") A. Potter, Jr.
Abstention: Michael D. Noll, Jr. (Click Here) (form filed)

Mr. Fisher provided the changes to the Personnel Report since Friday's distribution: one new hire, two resignations, one retirement, several requests for FMLA, four new subs and four new guest teachers.

8.0 ACTION ITEM(S):

8.1 Approval of Three High School Field Trips (Click Here)

8.1.1 Forensics Team travel to the Blake School in Minneapolis, MN - December 14-18, 2017
8.1.2 String/Vocal/Jazz Ensemble travel to Cleveland, OH – May 25-27, 2018
8.1.3 Field Biology travel to Wallops Island, VA – June 13-16, 2018

Dr. Fletcher noted the first trip includes airfare and an opportunity for one student to compete with the U.S. Debate Team. The music department alternates each year between a larger trip (last year) and a smaller trip (this year). For the latter, the itinerary is attached. Lastly, it is the annual trip to Chincoteague.

Mr. Hartman moved and Mrs. Heistand seconded approval of Action Item 8.1 as presented.

By roll call vote…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Michael D. Noll, Jr., and Kenneth ("Butch") A. Potter, Jr.

8.2 Motion to appoint Fox Rothschild LLP as Solicitor for the Dallastown Area School District for the time period of November 10, 2017, through June 30, 2018, based upon the following:

1. **A base hourly rate of $200.00.**
2. **Alternate rates in accordance with this Engagement Letter** (Click Here)
3. **Rates as established by the insurance carrier where Fox Rothschild LLP is an approved provider.**
4. **HIPAA Business Associate Agreement between the District and Fox Rothschild LLP as the result of Fox Rothschild LLP handling cases that involve protected health information on behalf of the District** (Click Here)

Mr. Blevins thanked Jeff Rehmeyer for his many years of service and support of the district.

Mr. Hartman moved and Mr. Potter seconded approval of Action Item 8.2 as presented.

By roll call vote…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle and Kenneth ("Butch") A. Potter, Jr.
Nays: Michael D. Noll, Jr.

To respond to Mr. Jasmann's public comment, Mr. Lytle specified the expectation of an RFP process.

9.0 INFORMATION ITEMS:

9.1 PASA-PSBA School Leadership Conference Remarks – Mr. Bentzel noted the inspirational closing speaker, Nadia Lopez; the interesting sessions; and, the usual posting of a video a few weeks later. Mr. Hartman commended the DAIS Tech DELTAs and two other sessions: one on post-secondary education and adaptive high schools and the other on crisis management. Mrs. Heistand mentioned the session on diversity, which affirms what we're currently doing, and the Delegate Assembly. Mr. Lytle met with the architects and went through the Exhibit Hall. Dr. Dyer commended the board attendance. The conference was illuminating and affirming. He found the most fascinating session to be on taxation.

9.2 Capital Improvements Committee Report: 10/30 Meeting (Click Here) **–** Mr. Noll called attention to the usage of general fund dollars to replace tired equipment in the fleet; the status of the baseball dugout; installation of additional card readers; and, an update on Lions Park.

9.3 Capital Improvements Committee Recommendation for the purchase of a new 2016 Ford F550 Dump Truck from Hoffman Ford in the amount of $55,661 from the General Fund Budget (Click Here) **–** Mr. Rohrbaugh noted the dump truck would assist the Buildings and Grounds Department with snow plowing and hauling materials. Mr. Potter suggested more than one quote even though it's not required.

9.4 Capital Improvements Committee Recommendation for the purchase of a new Kubota Tractor from Harry H. Hartman in the amount of $27,744.80 from the General Fund Budget (Click Here) **–** Mr. Rohrbaugh noted the tractor would be used for mowing, plowing, etc. and the department already has the appropriate attachments. Mr. Eimerbrink mentioned its ability to handle hills/inclines. Mr. Potter asked about the deck and cab.

9.5 Finance Committee Report: 10/30 Meeting (Click Here) **–** Mr. Hartman called attention to Mr. Rohrbaugh's review of the 2016-17 and 2017-18 budgets; the three-year district debt outlook; 2018-19 budget parameters; and, a short discussion on Market Street Sports Group funds now that the turf project is paid in full. Mr. Potter suggested that the board should formally recognize the Foundation for funding the project to its completion.

9.6 Dallastown Area Educational Foundation Report: 11/8 Meeting (Click Here) **–** Mr. Hartman's report is attached.

9.7 PSBA Liaison Report (Click Here) **–** Mr. Bentzel mentioned House Bill 175 with regards to mandated school director training (free of charge); economic furloughs of professional employees; in-service training on Opioid abuse; the annual school security drill; and, the extension of the PlanCon moratorium.

9.8 York Adams Tax Bureau Report: 10/30 Meeting (YATB Minutes) (TCC Minutes) **–** Mr. Bentzel called attention to the York TCC vote to change the Articles of Agreement to eliminate the joint meeting with Adams County due to the difficulty in getting a quorum. The Board of Directors reported 2017 collections were $12M higher than 2016 (a 9% increase). They'll also be seeking additional quotes for the new roof and the bulletproof security windows for the York Office, and discussing a policy change for the distribution of unallocated EIT (from two to seven years).

9.9 York Adams Academy Report: 10/31 Meeting (Click Here) **–** Mrs. Heistand was not able to attend; she provided the Minutes and Treasurer's Report from the previous meeting.

9.10 LIU Board Report: 11/7 Meeting (Click Here) **–** Mrs. Heistand noted Dr. LeeAnn Zeroth is on medical leave until her retirement on December 31, 2017. Dr. Jody Nace has been appointed Acting Executive Director until the 31st, then she'll be the Interim Executive Director until a replacement is found. The LIU would like to engage a consultant to provide guidance for the director search. A feasibility study for an on-site clinic was approved, as was a new position for a special education accountant who will help with transparency, timeliness, and account reconciliations. Lastly, the LIU Board will hold a special meeting the end of the month.

9.11 Loganville-Springfield E.S. Steering Committee Report: 10/23 Meeting (Click Here) **and 11/6 Meeting** (Click Here) **-** Mr. Lytle noted the opportunity to hone in on the scope of the project/educational program with the architect -- whether to do a renovation/addition or build new. He thanked board and administration for their attendance. Another meeting has been scheduled for Wednesday, November 15th, to reach a final recommendation.

9.12 York County School of Technology JOC Report: 10/26 Meeting (Click Here) **–** Mr. Lytle couldn't attend; he provided the minutes. He called attention to the recognition for Mr. Earl Miller's commitment and his love of the trade. He anticipates a final vote on the 2018-19 Budget after the favorable response from the York County superintendents.

9.13 Report from Student Representative – Miss Ream acknowledged these sports accomplishments: Girls' Cross County, Girls' Tennis, and Football all won YAIAA championship titles, and the Football team will participate in Districts tomorrow at Hempfield. FBLA officers and leaders recently attended the state workshop. The proceeds from the Harlem Wizards game against staff on Sunday, November 12th, at 2 PM will go to miniTHON efforts.

10.0 CALENDAR OF BOARD EVENTS: *(They are open to the public and located at 700 New School Lane, Dallastown, PA 17313, unless noted otherwise.)*

10.1 Policy Committee Meeting – Monday, November 13, 2017, 6:00 p.m. in the Board Room of the Administration Building

10.2 Loganville-Springfield E.S. Steering Committee Meeting – Wednesday, November 15, 2017, 7:00 p.m. in the Board Room of the Administration Building

10.3 Board Meeting –Thursday, November 16, 2017, 7:30 p.m. in the High School Theater Room

10.4 Finance Committee Meeting – Monday, November 20, 2017, 6:30 p.m. in the Board Room of the Administration Building

11.0 CONFERENCE REQUESTS (copy filed) (Click Here)

12.0 BOARD COMMENTS/CORRESPONDENCE – Mr. Hartman felt insulted by the public comment that the board and administration did not do its due diligence on trimester scheduling. He also highlighted the lunch with Reliance and the amazing DPAC performance of The Diary of Anne Frank. Mr. Bentzel thanked Mr. Wingard for inviting him on the Williamsburg Outbound trip. In response to earlier public comment on trimester scheduling, he also noted that hours of reading were his due diligence and that he didn't take the decision lightly. He also thanked the scouts for attending.

13.0 COMMENTS FROM THE PUBLIC – There were none.

14.0 ADJOURNMENT - The meeting adjourned at 8:26 p.m.

Respectfully submitted,

Lisa M. Kirby,
Dallastown Area School Board Secretary